

## Minutes of the Meeting of the Welsh Health Specialised Services Committee

held on 26 March 2019 at 14:15hrs

at National Imaging Academy Wales, Pencoed Business Park,  
Bridgend, CF35 5HY

### Members Present:

Vivienne Harpwood	(VH)	Chair
Carole Bell	(CB)	Director of Nursing and Quality Assurance, WHSSC
Stuart Davies	(SD)	Director of Finance, WHSSC
Sian Lewis	(SL)	Managing Director, WHSSC
Steve Moore	(SM)	Chief Executive, Hywel Dda UHB
Judith Paget	(JP)	Chief Executive, Aneurin Bevan UHB
Jennifer Thomas	(JT)	Medical Director, WHSSC
Allison Williams	(AW)	Chief Executive, Cwm Taf UHB
John Williams	(JW)	Associate Member/ Chair of the Welsh Clinical Renal Network

### Deputies Representing Members:

Adrian Thomas (for GD)	(AT)	Executive Director Of Therapies & Health Sciences, Betsi Cadwaladr UHB
Darren Griffiths (for TM)	(DG)	Associate Director of Performance, Abertawe Bro Morgannwg UHB
Sharon Hopkins (for LR)	(SH)	Director of Public Health, Cardiff and Vale UHB
Hayley Thomas (for CS)	(HT)	Director of Planning and Performance, Powys THB

### Apologies:

Gary Doherty	(GD)	Chief Executive, Betsi Cadwaladr UHB
Steve Ham	(SH)	Chief Executive, Velindre NHS Trust
Charles Janczewski	(CJ)	Independent Member/ Chair of the WHSSC Quality and Patient Safety Committee
Lyn Meadows	(LM)	Vice Chair
Tracy Myhill	(TM)	Chief Executive, Abertawe Bro Morgannwg UHB
Len Richards	(LR)	Chief Executive, Cardiff and Vale UHB
Carol Shillabeer	(CS)	Chief Executive, Powys THB

### In Attendance:

Shakeel Ahmed	(SA)	Associate Medical Director, WHSSC
Claire Nelson	(CN)	Assistant Director of Planning, WHSSC
Karen Preece	(KP)	Director of Planning, WHSSC
Kevin Smith	(KS)	Committee Secretary & Head of Corporate Services, WHSSC

### Observer:

Simon Dean		Welsh Government
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### Minutes:

Michaella Henderson	(MH)	Corporate Governance Officer, WHSSC
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The meeting opened at 14:15hrs.

JC18/083	<p><b>Welcome, Introductions and Apologies</b> The Chair formally opened the meeting and welcomed members.</p> <p>Apologies were noted as above.</p> <p>VH noted that it was JW’s last meeting and thanked him for his service on behalf of the Joint Committee. VH noted JW had been instrumental in improving renal services in Wales and that his contribution could not be underestimated. SL added her thanks to JW on behalf of WHSSC.</p> <p>Members noted that, subject to approval under Agenda Item 1.5, Kieron Donovan would be appointed Interim Chair of the Renal Network.</p> <p>KS reported that due to the lack of Independent Members, the meeting was inquorate and would be unable to take decisions. On taking advice from KS, VH proposed that any urgent decisions required would be covered by Chair’s action.</p>
JC18/084	<p><b>Declarations of Interest</b> The Joint Committee noted the standing declarations. There were no additional declarations to note.</p>
JC18/085	<p><b>Minutes of the meeting held 22 January 2019</b> The Joint Committee supported the minutes of the meeting held on 22 January 2019 as being a true and accurate record. The minutes would be referred to the next meeting for formal approval.</p>
JC18/086	<p><b>Action Log</b></p> <p><b>JC18014 – JC18072 – Integrated Performance Report:</b> SL reported Public Health Wales were undertaking a piece of work on bariatric surgery and that a Report had been prepared by the NHS Wales Health Collaborative on bariatric strategy, due to be circulated to the Health Board CEOs via another forum in due course. Completed Public Health Wales report expected June 2019.</p> <p><b>JC18015 – JC18/079 – Integrated Commissioning Plan 2019-22</b> Superseded by events. Action closed.</p>
JC18/087	<p><b>Report from the Chair</b> The Joint Committee <b>received</b> the report from the Chair.</p> <p>VH noted the proposed appointment of Mr Paul Griffiths and Mr Ian Phillips as Independent Members of the Joint Committee with effect from 01 April 2019.</p> <p>VH noted that LM would be stepping down as a Member of the Joint Committee with effect from 31 March 2019 and thanked her for her</p>

	<p>service but reported that LM would be continuing as a Member of the WHSSC Quality and Patient Safety Committee.</p> <p>Members noted the imbalance of Powys THB Independent Members compared to the other Health Boards. VH explained that other health board Chairs had been actively encouraged to nominate Independent Members but to no avail. KP undertook to bring the matter to the attention of health board executives as the WHSS Team visited them over the coming months.</p> <p>The formal approval of the proposed appointments would be dealt with by Chair's action.</p>
JC18/088	<p><b>Report from the Managing Director</b> The Joint Committee received the report from the Managing Director.</p> <p><b><i>Cystic Fibrosis: 2019-20 ICP Strategic Priority</i></b> Members noted the Cystic Fibrosis service had made good progress with the implementation of Phase 1 and that the WHSS Team was working with CVUHB to bring forward a business case for Phase 2.</p> <p><b><i>Gender Update</i></b> CB reported that a WHSSC update had been circulated to Health Board CEOs and submitted to Welsh Government in the past week and that a meeting would take place with Welsh Government on 9 April 2019 to discuss the commissioning handover of the service.</p> <p>CB noted the consultation on the service specification had closed and that a total of five responses had been received and would be collated and reported on in due course.</p> <p><b><i>NHS Wales Gender Identity Partnership Group</i></b> The Joint Committee received the report from the NHS Wales Gender Identity Partnership Group shown as Agenda Item 3.4. CB noted that a workshop would be arranged in the next three months to continue work on the future development of the pathway and that the Project Lead and Interim Associate Medical Director posts would both come to an end as at 31 March 2019.</p> <p>Members noted the content of the Report of the Managing Director.</p> <p><i>CB left the meeting at 14:30hrs.</i></p>
JC18/089	<p><b>Rehabilitation – Monitoring Arrangements for Driving Change</b> The Joint Committee received the paper the purpose of which was to provide an update on how the implementation of monitoring arrangements was driving change in Specialised Rehabilitation services.</p>

	<p>CN reported that the four Specialised Rehabilitation policies published on the WHSSC website had been amended to remove reference to the charging element and include further detail of the performance monitoring arrangements in place.</p> <p>Members noted the work done to calculate the cost of bed days lost for Specialised Rehabilitation Centres and reported in the WHSSC monthly Neurosciences Performance Report.</p> <p>Members noted further work would be undertaken by the Neurosciences Quality Lead to understand the discharge delays being experienced by the Neuropsychiatry service.</p> <p>Members supported the continued monitoring arrangements within Specialised Rehabilitation services and increased investigation where required.</p>
JC18/090	<p><b>Integrated Commissioning Plan 2019-22: Work Plan</b></p> <p>The Joint Committee <b>received</b> the paper the purpose of which was to formally present the WHSSC Integrated Commissioning Plan 2019-22 and outlined the schedule for presenting the funded schemes within it for release of funding.</p> <p>Members noted the 15 schemes included for funding within the 2019-22 ICP following prioritisation by the Joint CIAG and Management Group process.</p> <p>Members further noted the Next Steps as set out in Section 4 of the paper. Members were informed that the draft 2020-23 ICP would be presented to the September 2019 Joint Committee meeting for consideration and the final 2020-23 ICP would be presented to the November 2019 meeting for approval prior to submission to Welsh Government by 31 December 2019.</p> <p>Members were informed of:</p> <ul style="list-style-type: none"> <li>• The WHSSC Integrated Commissioning Plan (ICP) 2019-22 and appendices that had been submitted to Welsh Government; and</li> <li>• The schedule for presenting the schemes included for funding within the ICP to management Group for funding release.</li> </ul>
JC18/091	<p><b>Update on the Commissioning of Mechanical Thrombectomy</b></p> <p>The Joint Committee received the paper the purpose of which was to update the Committee on the progress made for formally commissioning Mechanical Thrombectomy from April 2019.</p>

	<p>Members noted the appointment of a second Interventional Radiologist in Cardiff with a planned start date of October 2019.</p> <p>CN informed Members a workshop would be taking place on 09 May 2019 to discuss pathway issues.</p> <p>Members noted the progress made for formally commissioning Mechanical Thrombectomy from April 2019.</p>
JC18/092	<p><b>Integrated Performance Report</b></p> <p>The Joint Committee received the Integrated Performance Report which provided a summary of the performance of services commissioned by WHSSC for December 2018 and the details of action being undertaken to address areas of non-compliance.</p> <p>Members noted there was no change to the services in escalation since the last report. Members further noted Bariatric Surgery had been de-escalated from Level 3 to Level 2 because of a continued improvement in waiting times performance and that Neurosurgery had been de-escalated from Level 3 to Level 2 in response to the continued improved position with zero wits over 52 weeks, and a steadily decreasing number of patients waiting over 36 weeks.</p> <p>Concern was expressed over Plastic Surgery waiting times and KP reported work was ongoing with the local Health Boards to understand whether all of the procedures involved were specialised plastics services.</p> <p>Members noted the concerns that remained over the underperformance of Cardiac Surgery at CVUHB and the Shrewsbury IVF Service. KP reported a meeting would be taking place with The Royal Shrewsbury Hospital next week to confirm their reporting procedures.</p> <p>Members noted the December performance and the actions undertaken to address areas of non-compliance.</p>
JC18/093	<p><b>Financial Performance Report – Month 11 2018/19</b></p> <p>The Joint Committee received the paper setting out the estimated financial position for WHSSC for the 11<sup>th</sup> month of 2018/19.</p> <p>Members noted the overall financial position at Month 11 was a £4,487k underspend to date with a forecast year-end underspend of £5,476k.</p> <p>Members noted the current financial position and forecast year-end position.</p>

JC18/094	<p><b>Reports from the Joint Sub-Committees</b></p> <p><b>Management Group Briefings</b> The Joint Committee received the Management Group Briefings from the meetings held on 24 January 2019 and 21 February 2019.</p> <p><b>Quality and Patient Safety Committee</b> The Joint Committee received the report.</p> <p><b>All Wales Individual Patient Funding Request Panel</b> The Joint Committee <b>received</b> the report.</p> <p><b>Welsh Renal Clinical Network ('WRCN')</b> The Joint Committee received the report.</p> <p>JW thanked the Joint Committee for supporting the WRCN during his tenure as Chairman and thanked SD for providing the link between WRCN and Management Group.</p> <p>JW reported Gail Williams had won Renal Nurse of the Year at the British Journal of Nursing Awards 2019.</p> <p><b>ACTION: Members agreed VH would write to Gail offering congratulations on behalf of the Joint Committee.</b></p>
JC18/095	<p><b>Date and Time of Next Meeting</b></p> <p>The Joint Committee noted the date of the next scheduled meeting as 14 May 2019 at 09:30.</p>

The meeting closed at 15:00

**Chair's Signature:** .....

**Date:** .....