

**Minutes of the Meeting of the  
WHSSC Joint Committee Meeting held in public on  
Monday 06 January 2020  
at Unit G1, The Willowford, Main Ave, Treforest Industrial Estate,  
Pontypridd, CF37 5YL**

**Members Present:**

Vivienne Harpwood	(VH)	Chair
Carole Bell		Director of Nursing and Quality Assurance, WHSSC
Stuart Davies	(SD)	Director of Finance, WHSSC
Emrys Elias	(EE)	Independent Member
Paul Griffiths	(PG)	Independent Member/Audit Committee Representative
Sian Lewis	(SL)	Managing Director, WHSSC
Steve Moore	(SM)	Chief Executive, Hywel Dda UHB (by phone)
Judith Paget	(JP)	Chief Executive, Aneurin Bevan UHB (by phone)
Len Richards	(LR)	Chief Executive, Cardiff and Vale UHB
Carol Shillabeer	(CS)	Chief Executive, Powys THB

**Deputies Representing Members:**

Sian Harrop-Griffiths (SHG)

**Apologies:**

Gary Doherty	Chief Executive, Betsi Cadwalader UHB
Sharon Hopkins	Interim Chief Executive, Cwm Taf Morgannwg UHB
Tracey Myhill	Chief Executive, Swansea Bay UHB
Ian Phillips	Independent Member
Jenny Thomas	Medical Director, WHSSC

**In Attendance:**

Julie Keegan	(JK)	Assistant Director of Commissioning, CTMUHB
James Leaves	(JL)	Finance Manager, WHSSC
Claire Nelson	(CN)	Assistant Director of Planning, WHSSC
Karen Preece	(KP)	Director of Planning, WHSSC
Kevin Smith	(KS)	Committee Secretary & Head of Corporate Services, WHSSC

**Minutes:**

Michaella Henderson (MH) Corporate Governance Officer, WHSSC

The meeting opened at 09:10hrs

JC19/060	<p><b>Welcome, Introductions and Apologies</b> The Chair formally opened the meeting and welcomed members.</p> <p>Apologies were noted as above.</p>
JC19/061	<p><b>Declarations of Interest</b> The Joint Committee noted the standing declarations. No additional declarations were made.</p>
JC19/062	<p><b>2020-23 Integrated Commissioning Plan</b> Members received the paper the purpose of which was to request support for the approval of the Integrated Commissioning Plan ('ICP' or the 'Plan') for Specialised Services 2020-23.</p> <p>Members received a presentation from KP and SD that provided additional information regarding the most recent progress in reducing the financial gap, the current uplift required (and risk share impact), a comparison between NHS England and NHS Wales funding of specialised services and the impact of Welsh Government's funding letter. Various options for further reducing the financial gap were also set out in the presentation.</p> <p>Members recognised the contributions Welsh Government would be making in respect of Major Trauma and Advanced Therapeutic Medicinal Products but questioned the critical care element. SD noted that no assumptions had been made in the ICP around critical care funding to eliminate the risk of double counting against Health Board IMTPs but acknowledged there would be a critical care element of Major Trauma which was assumed to be funding from within Major Trauma directly. SD also reported that in respect of CVUHB, if central monies were allocated to critical care, a share of that money would come back to WHSSC as part of the baseline contract negotiation.</p> <p>SD noted RTT funding would need to be tracked in year and discussions held around over performance if they become necessary.</p> <p>KP reported that she would be attending Welsh Government Quality and Delivery Board meetings and the Policy Delivery meetings Welsh Government have with the individual Health Boards as a mechanism for understanding where the waiting time issues are within specialised services and the resulting effect on RTT outturns. Members agreed that it would be preferable if all future funding supplements from Welsh Government for RTT performance should be routed via the Commissioner rather than direct to Providers and that SL should formally write to Welsh Government to confirm that position.</p>



Members discussed efficiency savings in respect of the ICP. SD noted that the WHSS Team was confident about the level of savings set out in the Plan but would continue to work with Management Group to monitor savings and identify new opportunities where possible.

SL noted the WHSS Team was in the process of formalising documenting and monitoring savings.

Members discussed the advantage of the integrated health board structure including cross health board pathways and having the discretion to decide where potential savings could be reinvested. Members agreed it would be a matter for Joint Committee to decide on the mechanism for making those kinds of decisions.

Members discussed the potential risks around the assumptions made when forecasting NICE funding and agreed that allocation of any slippage money should only take place after a thorough risk assessment of the investment options by Management Group and will not be automatically re-invested into specialised services.

Members discussed risk sharing and the Health Board Members asked for assurance that the risk sharing process and the impact on individual Health Boards was being continually reviewed by the WHSSC Finance Working Sub-group. Members agreed to support discussions with Welsh Government for individual Health Boards impacted by the risk share process.

Members discussed the discretionary elements of the ICP and agreed that IPFR process should not be used to circumvent any decision not to commission any particular schemes. Members also acknowledged the financial impact of not commissioning CIAG approved schemes was small

CS reported she was meeting with Welsh Government later in the week to progress Powys specific issues and would update Members with any relevant outcomes of those discussions.

**ACTIONS:** Members agreed the following actions for the WHSS Team:

- Add further narrative within the ICP on how the WHSS Team would be formalising the WHSSC savings plan, including ongoing monitoring through Management Group and Joint Committee;
- Bring a paper to the March Joint Committee meeting on the savings plan and the value based commissioning work that is being undertaken with particular reference to accelerating the work on pathways within the integrated healthcare system (this paper will reference the outputs from the value based commissioning workshop scheduled with Management Group for 4 February 2020);



	<ul style="list-style-type: none"> <li>• Add further narrative to the ICP on the robust process already in place for any funding release, including scrutiny and rigour around business cases, and confirm that there will not be any financial commitments associated with the ICP until at least April 2020 when the ICP implementation begins;</li> <li>• Confirm that allocation of any slippage money will only take place after a thorough risk assessment of the investment options and will not be automatically re-invested into specialised services;</li> <li>• Write to Welsh Government on behalf of the Joint Committee asking that all future funding supplements for RTT performance are routed via the commissioner rather than direct to providers;</li> <li>• Provide assurance to health boards that the risk share process and the impact on individual organisations is being continually reviewed by the WHSSC Finance Working Sub-group; and</li> <li>• Support discussions with Welsh Government for individual health boards impacted by the risk share process ; and</li> <li>• Prepare a supporting paper (an SBAR) to accompany the ICP within health board papers for consideration at health board January 2020 Board meetings, focussing on the actions that the WHSS Team is taking, following the ICP being agreed in principle by the Joint Committee on 6 January 2020.</li> </ul> <p>Members resolved to:</p> <ul style="list-style-type: none"> <li>• <b>Approve</b> the ICP in principle, subject to: <ul style="list-style-type: none"> <li>○ The actions above being completed; and</li> <li>○ Further discussions with Welsh Government for individual health boards most impacted by the risk sharing process; and</li> <li>○ The WHSS Team providing a supporting paper to accompany the ICP within health board papers for consideration at health board January 2020 Board meetings, focussing on the actions that the WHSS Team is taking, following the ICP being agreed in principle by the Joint Committee on 6 January 2020.</li> </ul> </li> </ul>
JC19/063	<p><b>Any Other Business</b> There being no other business the meeting closed.</p>
JC19/064	<p><b>Date and Time of Next Meeting</b> The Joint Committee noted the next meeting would take place at 09:30 on 28 January 2020 in the Conference Room, WHSSC, Unit G1 The Willowford, Treforest Industrial Estate, CF37 5YL.</p>

The meeting closed at 10:35hrs.

**Chair's Signature:** ..... *M Haywood* .....

**Date:** *13/02/20* .....